

Warby Range Bushwalkers Week-Away Payment

TERMS AND CONDITIONS

1. Cost Structure for on-site and off-site participants:

- 1.1. On-site participant cost = accommodation site cost/ number of participants, or per-head cost as determined by Accommodation Provider.
- 1.2. Off-site participant cost=a contribution to support the group activity, entitling off-site participants to access common areas and facilities of the venue (where permitted by site hosts). Meals are extra, same cost per meal as on-site participants and arranged in advance.
 - 1.2.1. Off-site cost structure to be two-tiered with Active* members to cost **10%** of on-site costs, and Non-active members to cost **25%** (*to be ratified by week-away committee*).

Active* member definition meets one or more of following criteria:

- Having participated in 2 or more walks in preceding 12 months.
- Be a committee member, or
- Be a Life Member

A Non-active member is someone who does not meet any of the above criteria- ie. Are solely participating in week-away activities and staying off-site.

2. **Cancellation Policy:** No guarantee of refunds is offered after final fee due date. Refund amount will be determined following the Week Away event, based on available funds for disbursement and principles of equity (seeking to mitigate disadvantage and adverse circumstances for individuals within available funds).

(**Note:** Where total numbers can be maintained through late entries, it is likely a full refund will be offered. Where accommodation costs are calculated by the number of participants, and not a set fee for sole use of the facility, it is also more likely a full refund will be possible).

3. **Appeal Process:** Where an individual believes they have been unfairly charged, or their circumstances have not adequately been taken into consideration, they are invited to raise their concerns in writing to the Secretary of the Management Committee. A small sub-committee will review the details and meet with the individual to discuss their concerns, seeking a mutual resolution. Our Group Complaints Management Policy will be applied if mutual agreement cannot be reached.
4. A copy of these Terms and Conditions will be provided to members along with Payment Details.

The Week-Away Planning Committee may propose one-off modifications to these Terms and Conditions to suit specific Week-Away cost structures, to be ratified by the General Committee prior to dissemination to members.